2006-07 Parent Volunteer Hours Log
Trimester #2
[5 December 2006 – 9 March 2007]

- Please use this log to record all of your volunteer hours *[rounding to the closer of 15 minute increments, eg 37 minutes = ½ hour & 40 minutes = ¾ hour]* during the 2006-07 school year.
  - Each parent is responsible for logging his/her volunteer hours on this log sheet.
  - Keep your log sheet in a safe place, as this is the only record you will have of your volunteer time.
  - If you lose your log sheet, ***neither the school office nor the PTA*** will have a record of your volunteer hours since they will ***not*** keep a record of your volunteer hours.

- Whenever possible, volunteers should have an AFA teacher/staff sign the log entry.

- You are required to turn in your log sheet at the end of each trimester:
  - *4 December 2006, Monday*
  - *9 March 2007, Friday &*
  - *11 June 2007, Monday.*

- In February, at the time of pre-registration, please plan to have completed ½ of your volunteer hours.
  - Only those who have completed ½ of their volunteer hours will be able to pre-register their child/ren.
  - Partial or full payment for not volunteering may be required at that time.

- You will be required to turn in your log sheet on 11 June 2007, at which time all volunteer hours should be completed.
  - Payment will be expected for any incomplete volunteer hours at the end of the school year, and
  - academic records -- such as final report cards -- will be held until payment is received.

Children's Names & Grades:

_____ , _____ ; _____
Last Name First Name Grade

_____ , _____ ; _____
Last Name First Name Grade

_____ , _____ ; _____
Last Name First Name Grade

Parent's Name: _____, _____
Last Name **First Name**

Telephone #: _____

Date	Description of Volunteer Activity	Time Volunteered [in Hours]	Authorized Signature	RunningCumulative Hours
Trimester 2	Carryover Data from Trimester 1 Log	Cumulative Total Hours from 1st Trimester Log	[AFA Office will confirm]	

Please remember, the 10 volunteer hours per parent
can be easily accomplished
by volunteering regularly 1 hour each month!

Please Turn Over for 2nd Parent's Log