

# Al Fatih Academy Waitlist Application

<b>CHILD'S NAME :</b>	<b>DATE OF BIRTH</b> (mm/dd/yyyy):	<b>GENDER</b> (Circle One): Male Female
<b>CURRENT SCHOOL:</b>	<b>CURRENT GRADE ENROLLED IN:</b>	
<b>HAS THIS APPLICANT EVER BEEN ON THE AFA WAITLIST?</b> (YES/ NO)	<b>PARENT/GUARDIAN'S NAME :</b>	
<b>HAS THIS APPLICANT BEEN A PREVIOUS AFA STUDENT?</b> (YES / NO)	<b>PARENT/GUARDIAN'S NAME :</b>	
<b>Please select the Academic Year for which you are applying:</b>  <input type="checkbox"/> AY 2011/2012 <input type="checkbox"/> AY 2012/2013 <input type="checkbox"/> AY 2013/2014 <input type="checkbox"/> AY 2014/2015	<b>PHONE:</b>	
	<b>PHONE:</b>	
<b>Please select the grade/session you request for your child:</b>  Preschool (Student should be 3 on or before Sept 30)  <input type="checkbox"/> 5 full days (M – F) <input type="checkbox"/> 5 half days (M-F) <input type="checkbox"/> 3 full days (M,W,F) <input type="checkbox"/> 3 half days (M, W, F) <input type="checkbox"/> 2 full days (Tu, Th) <input type="checkbox"/> 2 half days (Tu, Th)  Pre-Kindergarten (Student should be 4 on or before Sept 30)  <input type="checkbox"/> 5 full days (M – F) <input type="checkbox"/> 5 half days (M-F) <input type="checkbox"/> 3 full days (M,W,F) <input type="checkbox"/> 3 half days (M, W, F) <input type="checkbox"/> 2 full days (Tu, Th) <input type="checkbox"/> 2 half days (Tu, Th)  Elementary/Middle School  <input type="checkbox"/> Kindergarten (Student should be 5 on or before Sept 30) <input type="checkbox"/> Grade 1 (Student should be 6 on or before Sept 30) <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 6 <input type="checkbox"/> Grade 7 <input type="checkbox"/> Grade 8  Other Programs  <input type="checkbox"/> Hifdh	<b>EMAIL ADDRESS:</b>	
	<b>ADDRESS:</b>	
	<i>I have read and agree to the terms listed on the back of this form and I understand it is my responsibility to provide updated contact information to Al Fatih Academy if I move while my child is on the Waitlist. I understand that failure to provide this information may result in my child losing his/her place on the Waitlist.</i>	
	<b>PARENT/GUARDIAN SIGNATURE</b>	<b>DATE</b>
* Students in grades KG -Grade 8 are dismissed at 1:30 on Fridays. * All Preschool/Pre-Kindergarten students are dismissed at 1:00 on Fridays.	<b>To complete your Wait List Application, please do the following:</b> <ul style="list-style-type: none"> <li>Pay the \$200 Waitlist Application fee.</li> <li>Make checks payable to <b>Al Fatih Academy</b>.</li> <li>On the memo line, please write: <b>"Wait List Fee" and print your child's 1st &amp; last names and grade/year requested.</b></li> <li>Please mail or drop off the completed application with payment to:   <div style="text-align: right; margin-right: 50px;">           Al Fatih Academy            12300 Pinecrest Rd.            Reston, VA 20191         </div> </li> </ul>	

FOR AFA OFFICE USE ONLY			
DATE RECEIVED:	PROCESSED BY:	CHECK #:	AMOUNT:

COMMENTS:
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## Al Fatih Academy Waitlist Application - Terms and Conditions

Upon receipt of payment, your child will be officially placed on Al Fatih Academy's Wait List.

1. The \$200 application fee will be deposited [i.e. cashed] to hold your child's place on the waiting list until registration for the grade is complete.
2. You will be notified -- via telephone/email -- if a class placement becomes available for your child
3. If your child is offered enrollment and you **ACCEPT**, the \$200 application fee will be applied toward the annual Registration fee.
4. If your child is offered enrollment and you **DECLINE**, the \$200 application fee is forfeited by you [i.e. remain cashed & not returned].
5. If you receive notification that there is no space for your child during the selected academic year, you may choose between the following 2 options.
  - a. Retain your child's place in line on the wait list for the following academic year -- with your original \$200 fee retained as the deposit; or
  - b. Request to be removed from AFA's wait list and have your \$200 application fee returned, in which case your child will lose his/her place in line.
6. At any time prior to being offered enrollment, you may withdraw your child.
  - a. Mail, e-mail, or fax a written notification requesting withdrawal from the wait list.
  - b. Upon AFA's receipt of your written request, AFA will return the \$200 wait list fee to you.
  - c. Your child will be removed from the waitlist.

### Age Requirements for Admittance to Preschool:

- In order to be admitted to Preschool, applicants must be 3 on or before Sept 30<sup>th</sup> of the year they will attend Preschool. Preschool students must be toilet-trained.

### Age Requirements for Admittance to Pre-Kindergarten [Pre-K]:

- In order to be admitted to Pre-Kindergarten, applicants must be 4 on or before Sept 30<sup>th</sup> of the year they will attend Pre-Kindergarten. Pre-Kindergarten students must be toilet-trained.

### Age Requirements for Admittance to Kindergarten [KG]:

- In order to be admitted to Kindergarten, applicants must be 5 on or before Sept 30<sup>th</sup> of the year they will attend Kindergarten.
- Kindergarten applicants, **NOT** meeting the age requirement will not be admitted to Kindergarten.
- Kindergarten applicants meeting the age requirement, & whose parents or teachers are unsure of the applicant's readiness for Kindergarten, will be given the Kindergarten assessment to determine the child's readiness for Kindergarten.
- Assessments will **NOT** be administered to applicants **NOT** meeting the Kindergarten age requirement.

### Age Requirements for Admittance to First Grade:

- First Grade applicants, must be 6 on or before Sept 30<sup>th</sup> of the year they will be attending 1<sup>st</sup> grade.
- Exceptions will **NOT** be made for children having attended another kindergarten program if they do not meet the stated age requirement.

### Admission Requirements for Admittance to Grades 1 and above:

- Applicants for 1st grade and higher, will be required to:
  - Submit official scholastic records from all former schools
  - Participate in a school-tour with the School Administration
  - Participate in a New Student Interview with the Administration, Teachers, and the student's parents
  - Take an assessment in Reading, Writing, and Mathematics
- AFA Admissions committee will meet to review the student's application for admission. Parents will be notified if their child has been accepted to AFA or if they are denied admission.